

Driver

Company Description

Kid-Tastic is a growing program in early childhood education and we're looking to expand our team to support our mission and satisfy the emerging needs of families in our communities.

Our employment standards have been developed to support the overall success of this program. We firmly believe in the power of diversity and creativity, and have garnered a culture based around compassion, understanding and a love for helping families. Our employees are successful through gaining; quality education, meaningful experiences, financial stability and praise. We encourage employees to exemplify pride and accept a sense of ownership in their role and for this reason and many others, our team continues to excel as the company continues to grow.

Driver

Kid-Tastic is hiring part-time and full-time transportation drivers. This role is an important and essential service to our center. Candidates should be highly reliable, experienced and focused. Ideally, qualified individuals should have a pristine driving record and be able to pass all training tests.

*Must meet all State of Wisconsin certification requirements:

- Shaking Baby Syndrome
- CPR and/or AED
- Pass both State & Federal Background checks
- 18yrs or older
- Valid Driver's License
- Clean driving record

*Experience

- Registry Level 1-5 (Active and up-to date)
- Years of experience: 2+yrs (Entry Level)
- 3-5 Professional references (verified)

**Candidates MUST:

- Have a clean driving history and valid driver's license
- Pass insurance checks and driving exam with Operations Manager
- Attend everyday of new hire training and pass the exit exam
- Have the ability to communicate effectively
- Require little to no supervision other than the normal oversight from managers
- Be responsible and able to manage own daily tasks
- Be open to working with children and families with unique abilities
- Be mentally and physically able to care for young children
- Be knowledgeable of how to use email, copy machines, internet and applications
- Be familiar with how to use Microsoft Word, Microsoft PowerPoint, Microsoft Excel and Office
- Be attentive and alert to avoid incident or injury to children



JOB DESCRIPTION

- Be willing to dedicate one day per month to staff meetings
- Attend all mandatory meetings and training sessions
- Be able to lift 20-30lbs

**Responsibilities include:

- Ensure that all necessary equipment is present and available in the vehicle at all times
- Maintain accurate attendance and tracking records daily
- Ensure every child is safely secured and fastened into the vehicle
- Acknowledge potential hazards and problem solve quickly
- Conduct vehicle safety inspections and maintenance checks
- Communicating directly to management problematic occurrences
- Express concern for vehicle safety or customer related issues
- Keeping children safe while driving and reporting any issues that prevent full compliance
- Maintain cleanliness of vehicle
- Provide excellent customer courtesy

**Other responsibilities:

- Acknowledge and comply with How to Prevent SIDS and SBS
- Communicate with parents via phone, memos, email, etc
- Secure thee vehicles appropriately
- Reviewing child forms/routes for dates and accuracy
- Log Incidents and injuries
- Manage daily tasks and established routines
- Meet frequently with leadership to share experiences and ideas that will aid in maintaining better functionality
- Maintain proper sanitization and cleanliness
- Attend necessary meetings
- Participate in Continuing Education & Training

****Additional Information:** Flexibility in scheduling is necessary

**Position offers:

Hourly: \$8.50-\$12.00/hr

Schedule: Time (TBA); Monday thru Friday (35-40 hrs/wk)

Benefits include: Medical, Dental, 401k, PTO/Vacation and Annual Bonus

Additional: Short-term/long term absence, accident coverage and maternity leave